

LEGISLATORS BACK TO SCHOOL PROGRAM



How to Schedule and Prepare for a Classroom Visit by a Senator

1. To find the senator who represents the area in which your school is located, go to the Legislature's home page at www.legis.la.gov and click on "Who Are My Legislators?" Once you enter an address of your school, you will find your district and the names of your legislators, including their contact information.
2. Call the legislative assistant at the district office of the legislator to invite him or her into your classroom (or other event) at least three weeks prior to the day of your requested visit. If they do not return your phone call immediately, do not give up. Besides their public service, most legislators have full-time jobs and family responsibilities, so you can appreciate their daily time constraints. Leave a detailed voice message inviting the legislator to a classroom and request a return phone call.
3. Once your visit is confirmed, contact the legislative staff to be placed on the master schedule. For more information on the program, contact:

Nanette Longuepee
Administrative Secretary
(225) 342-2425
longupn@legis.la.gov

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(225) 342-9737
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4. Classroom materials on representative democracy can be reviewed on the Louisiana Senate Back to School website (accessed from the Legislature's home page by clicking on "Related Links", Civic Education, and the Back to School Program. The materials may also be accessed on the website of the National Conference of State Legislatures at http://www.ncsl.org/public/trust/materials_BTSW.htm. The legislator will bring these materials to the classroom and distribute to the students on the day of the visit.
5. Your participation in this civic education program is greatly appreciated and will make a difference in the attitudes and involvement of our future voters and leaders.